

To add members to your corporate membership (Primary Contact only):

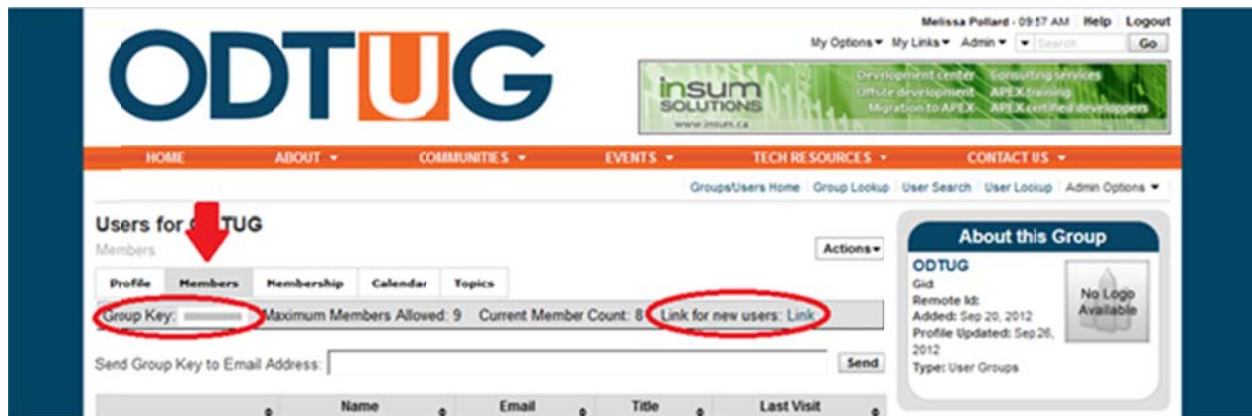
Log into your membership, hover over **My Options** and click **My Profile**:



On the right hand hand side of the page, click on your company name beside **Group** to view your corporate profile:



Click on the **Members** tab:



If the person will be registering themselves, enter their email address beside **Send Group Key to Email Address**, and click **Send**. This will send an email with instructions on how to join the group.

If you need to register on someone's behalf and they do not have a previous ODTUG membership, click the **Link for New Users** link. If the person already has an associate membership, they will have to upgrade themselves or you will need to log in as them and enter the Group Key here: <http://www.odtug.com/r/rt/rt=3&groupkey=/key/&req=ok3>

If you have any questions or issues with the process, please contact Melissa Pollard at melissa@odtug.com or call 910.452.7444.